

# Canadian Association of Fine Arts Deans

## ***Draft - Minutes of the Annual General Meeting*** **The Inn at Laurel Point – Spirit Room** **Victoria BC** **Saturday, Oct 2, 2010 – 9:00 a.m.**

### **Attending:**

1. Torben Andersen (Red Deer College),
2. Sarah Blackstone (University of Victoria),
3. Glen Carruthers ( Wilfred Laurier University),
4. Edmund Dawe ( University of Manitoba – Music),
5. Paul Hess ( University of Manitoba-Art),
6. Christine Holzer-Hunt (NSCAD),
7. Cecil Houston ( University of Windsor)
8. John Kissick (University of Guelph),
9. Catherine Krull (Queen’s University),
10. Marlene MacCallum (Grenfell Campus, Memorial University of Newfoundland)
11. Gillian Mothersill (Ryerson University),
12. David MacWilliam (Emily Carr University)
13. Isabelle McKee-Allain (Université de Moncton),
14. Jennifer Moore (Capilano University),
15. Brian Parkinson (University of Lethbridge)
16. Sheila Petty (University of Regina)
17. Kenneth Phillips (UBC - Okanagan)
18. Louise Poissant (Université du Québec à Montréal)
19. Desmond Rochfort (University of Lethbridge),
20. Marc Scholes (Alberta College of Art and Design)
21. Geoffrey Simmins (University of Calgary)
22. William Street (University of Alberta)
23. Robert Summerby-Murray (Dalhousie)
24. Hans vanderLeest (Mount Allison University)
25. Lynne vanLuven (University of Victoria),
26. Ellen Waterman (Memorial University of Newfoundland)
27. Catherine Wild (Concordia)

Recorder: Mary Hughes, Manager

### **1. Call to Order**

Chair Catherine Wild called the meeting to order at 9:00 a.m.

### **2. Agenda**

The Agenda was approved by general consent.

### **3. Minutes of 2009 AGM, Hotel Saskatchewan, Regina, Saskatchewan**

It was **MOVED** and **SECONDED** that the minutes be accepted with the following correction re Paragraph 3 , item 9, Future Conferences, to insert the words,” on behalf of the Dean of Fine Arts, Desmond Rochfort,” Brian Parkinson offered to host the 2012 conference in Lethbridge” **CARRIED**

#### 4. Business Arising – None

#### 5. Chair's Report

Chair Catherine Wild thanked Sarah Blackstone and Lynne vanLuven and their staff for their work in organizing the conference. She added her thanks for the 2011 calendar of Sarah Blackstone's photographs which was a gift to all registrants. She welcomed those attending for the first time.

The Chair said that a retroactive increase in the manager's stipend to \$3500 per annum for 2009-2010 had been approved in September 2010 by the Executive and the difference paid in the current year. She explained that Mary Hughes would be stepping down at the end of March 2011 and that various management options were under consideration by the Executive Committee. During this process, input regarding potential new services would be appreciated. Isabelle McKee-Allain is finishing her term as Eastern Rep and was thanked for her contribution.

#### 6. Financial Report

Secretary/Treasurer Hans vanderLeest presented the annual statement of operations and budget prepared by Mary Hughes. There was a small surplus of \$87.46 at the end of the year. The Reserve Fund shows a sum of \$6,520.41, and is in a Money Masters Account at the Bank of Nova Scotia, 702 Yates Street, Victoria. A further increase, to \$3800, has been budgeted for administrative services for the current year. The budget shows a small surplus for 2010-11, so no increase in fees was proposed.

It was **MOVED** and **SECONDED** (VanderLeest/Blackstone) that the Financial Statements be accepted. **CARRIED**

#### 7. Website Study Report

David MacWilliam outlined the project, assigned to 40 students in a Design 320 class as a case study, to consider the visual identity of CAFAD. Students looked at the website, the newsletter and logo. David had prepared visual materials but was unable to show them in this venue. Students identified strengths, opportunities, weaknesses and the possibility of an expanded mandate. They agreed the website needs a redesign. Sarah Blackstone, Christine Hunt, Gillian Mothersill, Marc Scholes and Brian Parkinson all agreed to work with David in moving this forward, and all will look at the visual material which he will send. In addition, consideration should be given to paying an honorarium.

#### 8. Manager's Report

Mary Hughes reported that as instructed she had posted Tenure and Promotion Guidelines on the website last January, and would be pleased to add any further contributions to that project. She has also added a short "History of CAFAD" page to the "About" section. The number of positions available circulated and posted this year is up slightly and membership numbers remain steady.

#### 9. New Business

##### 9.1 Data Collection

David MacWilliam would like to have access to national data available regarding the number of BFA and MFA students, for instance, across the country. Provincial data is available, but not national. He asked the group, "are there a few key questions we could all use answers to?"

Other questions were proposed regarding enrolment, attrition, and completion rates as well as numbers of applications, but it was agreed that it's difficult to formulate global questions. Much of this information resides in each institution's data bases. Confidentiality is important.

David MacWilliam and Catherine Wild will work on developing a handful of (3–5) questions. It was noted that Ontario collects and publishes this data and one could look at the Council of Ontario Universities' website. Geoffrey Simmins offered his assistance.

#### **10. Future Conferences**

There is a new Dean at Ryerson, Dr. Gerd Hauck, but Gillian Mothersill said Ryerson remains a possible venue for the 2011 conference. Dean Desmond Rochfort of the University of Lethbridge confirmed his invitation to host in 2012. Catherine Wild and Louise Poissant are talking about jointly hosting in Montreal (Concordia/UQaM) in 2013. Marc Scholes suggested ACAD as a possible future venue. The weekend before Thanksgiving seems to be the usual weekend.

Mary Hughes will send out a brief evaluation form regarding this conference and will include the opportunity of suggesting topics for session in 2011.

#### **11. Elections**

Past Chair Sheila Petty served as chair of the Nominating Committee. She announced that the Ellen Waterman had agreed to stand for the position of Eastern Rep on the Executive Committee for a two year term and thanked Isabelle McKee-Allain for her services in this capacity.

It was **MOVED** and **SECONDED** (Petty/vanderLeest) that Ellen Waterman be acclaimed as Eastern Rep. **CARRIED**

#### **12. Adjournment**

There being no further business, the meeting adjourned at 10:00 a.m.

Respectfully submitted, Mary Hughes, Manager