

## Canadian Association of Fine Arts Deans

### Draft Minutes of the Annual General Meeting Emily Carr Institute – IDS Studios – Saturday, Oct 28, 2006 – 9:15 a.m.

**Present:** David Aldrich, ACAD; Robert Belton, UBC-Okanagan; Marian Binkley, Dalhousie; Ann Calvert, Calgary; Daniel Doz, Ryerson; Dorothy Jantzen, Capilano College; Tom Gordon, Memorial ( Music); Barbara Louder, NSCAD; Hans vanderLeest, Mount Allison; David MacWilliam, ECIAD; Brian Gillingham, Carleton; Sheila Petty, Regina; Colleen Skidmore, U of Alberta; Peter Stoicheff, U of Saskatchewan; Catherine Wild, Concordia; Isabelle McKee Allain, Moncton; Sharilyn Ingram, Brock; Rhodri Windsor-Liscombe, UBC – Vancouver; Owen Underhill – Simon Fraser Univ; John Kissick, Guelph; Ches Skinner, Lethbridge; Belarie Zatzman, York;

#### 1. Call to Order (B. Louder )

#### 2. Minutes of 2005 AGM

It was **MOVED** (M Binkley) and **SECONDED** (C.Wild) that the minutes be accepted as circulated.  
**CARRIED.**

#### 3. Business Arising

There was no business arising.

#### 4. Notice of New Business

There were no items of new business

#### 5. Chair's Report (Barbara Louder)

Chair Barbara Louder welcomed attending Deans. Past Chairs Ann Calvert and Phillip Silver continue to be very active in the international Fine Arts educators' organizations ELIA and ICFAD. CAFAD has maintained its connections with SSHRC, with members being asked for views on matters such as the Tri-council common cv and the Ethical Review policy and procedures. In addition, CAFAD continues to provide a valuable forum for discussion and the exchange of information on such topics as academic programs and policies and terms and conditions of employment.

Chair Louder did an informal survey of topics raised in CAFAD Newsletters and this year's AGM panels and noted that some of the pressing issues we face across the country are:

- a. threatened and diminishing resources, and the vulnerabilities, compromises and "opportunities" that follow
- b. societal and demographic changes, and how these affect our student and faculty complements
- c. the need for "decanal renewal", including professional development, succession planning, and support

#### 6. Financial Report (David MacWilliam)

David MacWilliam presented the annual statement and budget as prepared by Mary Hughes.

It was **MOVED** (D. MacWilliam) and **SECONDED** ( B. Louder) that the Financial Statements and Budget for the current year be accepted. **CARRIED.**

There was a brief discussion as to what use might be made of the reserve fund which exceeds what is strictly necessary for the association. Paying a keynote speaker was one suggestion and supporting research (The Data Project) was another.

#### 7. Manager's Report (Mary Hughes)

Mary Hughes reported that memberships have leveled off. She asked if there were any changes members wanted in the quarterly newsletter, and there were none. The dissemination of positions available via email is working well and members said they do pass the information along promptly.

## **8. Old Business**

### **a. Data Project – Colleen Skidmore and Sheila Petty**

Colleen Skidmore provided the background on this project and reported a template for reporting has been designed and tested at the Universities of Regina and Alberta and NSCAD. The project is intended to capture work loads and teaching loads, and could grow to include work conditions and best practices. A draft has been sent to the members of CAFAD for comment.

Discussion is needed on how to manage this project on an ongoing basis, how to handle updates, distribution and access, and how to set benchmarks. Tom Gordon reported that CUMS attempted a similar project and was overwhelmed by the areas of non-comparability. Only 7 of 42 members were able to complete the form.

Catherine Wild supported a much simpler one page approach but asked for a definition of terms to start with. S. Ingram proposed a one page for basics and a per institution appendix.

Colleen Skidmore undertook to try and find a graduate student who could do some work on this project. Vincent Varga was asked to send his suggestions to Skidmore and Petty.

### **b) Ethics Review - Mary Blackstone**

Mary Blackstone presented a report on the work being done by the Interagency Advisory Panel on Research Ethics (PRE) of which she is a member.

## **10. CAFAD Conferences**

York University has offered to host the conference in 2007 and members will be surveyed re preferred dates. Some members asked that panels be more focused on issues of concerns to deans.

An east coast or prairie venue would be desirable in 2008.

## **9. Elections**

Barbara Lounder indicated she would remain as Chair for one more year, although she will be on leave in the second half of the year.

There were no positions up for election.

## **10. Adjournment**

As there was no further business, the meeting adjourned at 12:00 noon.

Respectfully submitted,  
Mary Hughes, Manager